

**CENTENNIAL AIRPORT/COMMUNITY ROUNDTABLE
Recap of Organizational Workshop
June 2, 2009**

BACKGROUND

A document prepared by the Consultant serves as an initial guideline in the Organizational Workshop sessions. The document provides ideas on the actions that the interested parties would need to address in forming a roundtable that reflects local interests and concerns.

The first meeting of the Organizational Workshop addressed four topics; 1.1 - A brief introduction to the Roundtable concept; 1.2 - Development of a purpose statement; 1.3 - Determination of membership; 1.4 - Form of invitation to participate. The working group was able to find closure on the purpose and form of invitation, but identified a need to continue discussion of the composition of the membership of the Roundtable.

While the group commented on the draft Statement of Purpose prepared by the Consultant and indicated the form of the Letter of Interest, their principal focus at this second meeting was on the composition of the membership.

SESSION 1.2- Develop a statement of purpose

The workshop session commented on the draft statement as follows:

- Make clear that the Roundtable's interests will include areas outside of the 65dB DNL noise contours
- Note that noise impact areas are not just in communities "adjacent" to the airport
- Clarify the language in the second paragraph with respect to the word "dimension"
- Define and expand on the term "4-corner concept" (**Note:** This term was not used in the draft of the Purpose Statement)

SESSION 1.3 – Roundtable Membership

Working with the information created at the May meeting, the Working Group discussed various combinations for the Roundtable membership. Among the elements discussed were the following:

- Elected officials and their appointees
- Should Denver or the Cherry Hills Village participate?
- Need home owners associations (HOA) as members-at-large representation
- Representation from areas in Douglas and Arapahoe counties that are affected by noise
- Douglas County is interested in participating
- Douglas County has no umbrella HOA s
- The Airport Board should select at-large representation for the areas north, east, south and north of the airport
- What should be the optimum number of members? The options being discussed range from 12 to 24 members.

SESSION 1.3 – Roundtable Membership (Continued)

- Need to check the final list to assure adequate coverage of the noise impacted areas
- As members of the Roundtable, the umbrella HOA s have a lot to contribute
- Use multiple elected/HOA/ citizen membership
- It is important to have individuals that are committed to the effort
- It is all right to have both umbrella HOA s and single HOA s
- Too many HOA s is not practical
- Umbrella HOA membership is essential

After extensive discussion of several possible membership compositions, it was the general consensus of the Working Group that a letter from the Airport Board asking for an indication of intent be sent to the following:

1. A Letter of Intent would be sent to ten cities. They would include the cities of – Aurora, Castle Pines North, Castle Rock, Centennial, Cherry Hills, Denver, Foxfield, Greenwood Village, Lone Tree, Parker
2. A Letter of Intent would be sent to the County of Arapahoe requesting the naming of two at-large members
3. A Letter of Intent would be sent to the County of Douglas requesting the naming of two at-large members

This would provide for a membership of fourteen from the surrounding communities. In addition to naming a member, each agency would be asked to name an alternate to serve at meetings, if the principal was absent.

There will be representatives from the Airport Board, the FAA (in an ex-officio status) and airport users. The State Parks would also have someone attending in an ex-officio status.

SESSION 1.4 – Form of invitation to participate

At the May meeting, the group indicated that a Letter of Intent would be an appropriate format. The Working Group felt that the letters could have format similar to that used in the Working Group invitations. It should include copy of the draft Statement of Purpose.

NEXT ACTIONS

The following is a listing of the next steps in the formation of the Roundtable:

- The Airport staff and Board will create and distribute the Letters of Intent in accordance with the Working Group's recommendations
- The Consultant will create a recap of the Working Group's June 2 meeting
- The Consultant will amend the Statement of Purpose as Draft II for inclusion with the Letters of Intent
- The Consultant will prepare a checklist of items to be considered by the Roundtable for item Organizational Workshop item 1.5 - Establishment of Procedures.
- The first meeting of the Roundtable will be convened at 7:00 p.m., Wednesday, July 15, 2009 at the Hotel Gold Crown to include the members named to date or their designated alternates
- The Roundtable will select a Chair and Vice-Chair

- The Roundtable will consider Organizational Workshop item 1.5 - Establishment of Procedures. This includes matters of quorum requirements, rules of order, meeting times/dates/places, etc
- The Roundtable will consider formal adoption of the Statement of Purpose.
- All documentation will be posted to the Noise Roundtable web site