
February 12, 2009

The Board of Commissioners of the Arapahoe County Public Airport Authority, Arapahoe County, Colorado, held a regular meeting open to the public at Centennial Airport, Control Tower / Administration Complex, 7800 South Peoria St., Englewood, Colorado, located within the County, on February 12, 2009 at 3:00 p.m.

The following members were present:
Commissioner Dyer
Commissioner Bockenfeld
Commissioner Doubek
Commissioner Neukirch
Commissioner Wells

The following members were absent, but excused:
Commissioner Beckman
Commissioner Sieber
Commissioner Hilbert

Each Commissioner was notified of the date, time and place of the meeting and the purpose to which it was called. At least three (3) days prior to the date of the meeting, there were posted written notices of Public Meetings at the Administration Buildings of Arapahoe County, Douglas County, Greenwood Village, City of Centennial; the courthouses in Arapahoe County and Douglas County; and at least three places on the Airport. At least 24 hours prior to the meeting there was posted an agenda of the meeting in the window of the door at the base of the Control Tower/Administration Complex at 7800 South Peoria Street.

Call to Order & Pledge of Allegiance

Commissioner Dyer called the meeting to order at 3:00 p.m. and Commissioner Bockenfeld recited the Pledge of Allegiance.

Public Comment

None

Amendments to the Agenda

Business

Item #19 – Change motion to continue to March 12, 2009 Board Meeting.

Motion to continue Item 19 was passed unanimously on a motion by Commissioner Bockenfeld and a second by Commissioner Doubek.

Next Meetings

Commissioner Dyer reminded the assembled of the next meetings:

- March 12, 2009 – Regularly scheduled Board meeting @ 3:00 p.m.
- March 10, 2009 – Citizen’s Advisory Committee meeting @ 7:00 p.m.

Election of Officers

1. Election of Board Officers

Jim Dyer

Incumbent Chairman Dyer opened the floor for officer nominations and suggested the incumbent officers serve in their same officer positions for another two years as follows:

- James Dyer as Chairman
- Peter Neukirch as Chairman Pro-Tem
- Robert Doubek as Clerk/Treasurer
- Susan Beckman as Assistant Clerk

Passed on a motion by Commissioner Bockenfeld and second by Peter Neukirch. Motion passed unanimously

2. Committee & Foundation Appointments

Jim Dyer

Commissioner Dyer recommended the following appointments:

Executive Committee

Rod Bockenfeld, Chairman
Susan Beckman

Jim Dyer
Jack Hilbert or designee
Steven Board or designee Ray Wells
Jill Repella or designee John Sieber

Personnel Committee

Susan Beckman, Chair
Rod Bockenfeld
Ray Wells

Citizens Advisory Committee

Bob Doubek, Chairman

The Directors & Officers for the Board of Directors of Centennial Airport Foundation:

Susan Beckman
Bob Doubek
James Dyer
Rod Bockenfeld
Pete Neukirch

Passed unanimously on a motion by Chairman Dyer and a second by Commissioner Bockenfeld

CONSENT AGENDA

3. **Approve Minutes from January 15, 2009** **Gwen Balk**
Recommendation: Motion to approve the minutes of January 15, 2009 and authorize the Chairman to sign.
4. **First Amendment to Lease Agreement with JHK Marketing dba The Track at Centennial Airport** **Gwen Balk**
Recommendation: Motion to continue to the 3/12/2009 Board meeting.
5. **XJet Club, LLC – Fixed Base Operator (FBO) Lease and Agreement** **Gwen Balk**
Recommendation: Motion to extend conditional approval of the FBO Lease Agreement with Xjet Club to the 3/12/2009 Board meeting.
6. **Consent to Ground Sublease between SunBorne XVI, Ltd. and SunBorne Office Terminal Venture, LLC** **Gwen Balk**
Recommendation: Motion to approve Consent to Ground Sublease and authorize Chairman and Clerk to sign.
7. **Consent to Sublease between Mayo Aviation, Inc. and Wetzel Aviation, Inc.** **Gwen Balk**
Recommendation: Motion to approve the Consent to Sublease and authorize Chairman and Clerk to sign.
8. **Wetzel Aviation, Inc. – First Amendment to Agreement Under Standards** **Gwen Balk**
Recommendation: Motion to approve the First Amendment to Agreement Under Standards and authorize Chairman and Clerk to sign.
9. **Ratification of Documents related to the Assignment of the Ground Lease and Agreement for Parcel 63-14 from Mercury Companies to Check Six, LLC** **Gwen Balk**
Recommendation: Motion to ratify the Chairman's execution of the Consent and Release to the Assignment and Assumption Agreement and the associated Estoppel.
10. **Colorado Division of Aeronautics State Grant Agreement** **Lorie Hinton**
Recommendation: Motion to approve Resolution 2009-03 and authorize the Chair and Clerk to sign the Resolution and the Grant Agreement.
11. **AIP-39 Grant Agreement – Snow Removal Equipment (SRE) Building Expansion** **Michael Fronapfel**
Recommendation: Motion to approve the AIP-39 Grant Agreement and authorize the Chairman and Clerk to sign.

- Complaints by Household (HH): HH #1 = 22%; HH #2 = 17%; HH #3 = 10%; HH #4 = 8%; HH #5 = 6% and the remaining 211 households consisted of 37% of the complaints. The top 5 households totaled 63% of all the complaints.

For the Part 150 Update, Mr. Green reported that he attended the San Francisco International Airport Roundtable and gained a lot of information that can be implemented at APA. He also reported: the Grant for the noise monitoring system has been signed with funds expected in June; the Request For Proposal (RFP) for a noise monitoring system consultant has been finalized; and that the RFP will be published in March seeking bids.

There were questions regarding Military aircraft utilizing Centennial Airport. Both Mr. Olislagers and Mr. Green responded.

19. Centennial Airport Noise Roundtable Committee

Michael Fronapfel

Recommendation: Motion to continue to March 12, 2009 Board Meeting

Mr. Fronapfel noted a revision in the Staff Report regarding the establishment of a roundtable. The San Francisco model has been in place for 27 years. Their approach is more community driven. That, along with input from the CAC membership is cause to revisit the process and makeup of the roundtable being established here. Mr. Olislagers discussed the makeup involving representation from both residential and aviation communities.

Motion approved under Amendments to Agenda.

20. Legislative Report

Robert Olislagers

Recommendation: Advisory

Mr. Olislagers reported on the following items:

- Stimulus Bill – Airports will do well that have “shovel ready” projects;
- Reauthorization – House introduce Bill with Stage II Phase out;
- Notice of Proposed Rule Making (NPRM);
- State Senate Bill 09-122; and
- Fuel Tax.

Chairman Dyer added comments and concerns regarding SB 122 and offered to go to the Capital to testify against it.

21. Executive Session – Hotel Matter

Robert Olislagers/Brian Magoon

Recommendation: Motion to adjourn to Executive Session pursuant to CRS Section 24-6-402(4)(b) to conference with an attorney for purposes of receiving advice on specific legal questions related to Hotel Gold Crown’s Default Status.

Mr. Magoon read the following for the record: Motion to adjourn to Executive Session to discuss any of the following pursuant to CRS Section 24-6-402(4): (a) purchase, acquisition, lease, transfer, or sale of any real, personal or other property interest; (b) conference with an attorney for purposes of receiving advice on specific legal questions; (c) matters to be kept confidential by federal or state law; (d) security arrangements; (e) determining positions relative to matters that may be subject to negotiations or negotiation strategies; and (f) personnel matter. An executive or “closed” session may only be called at a regular or special meeting of the Board by an affirmative vote of two-thirds of the quorum present.

The Chairman must announce, and the minutes reflect, the specific citation (provided in the above motion that allows the Board to meet in the Executive Session.). The Executive Session will be closed to the public pursuant to CRS Section 24-6-402(4)(a)-(f). The primary discussion for this proposed Executive Session will concern issues under (b) as described above. The Board will not adopt any proposed policy, position, resolution, rule, regulation or take any formal action during this Executive Session. Mr. Magoon added that his comments will not be recorded.

Passed unanimously on a motion by Commissioner Bockenfeld with a second by Chairman Dyer.

❖ **Public Comment**

Jim Dyer

Councilman Weidmann announced that the City of Centennial unanimously agreed to support legislation to phase out Stage II aircraft and that letters are being mailed.

BUSINESS AGENDA

12. Approval of Consent Agenda

Jim Dyer

Recommendation: Motion to approve Consent Agenda passed unanimously on a motion by Commissioner Neukirch with a second by Commissioner Doubek

13. Discussion of Items Moved from Consent to Business Agenda
None.

Jim Dyer

14. Indemnification Resolution No. 2009-04

Gwen Balk

Recommendation: Motion to adopt the Indemnification Resolution No. 2009-04 and authorize Chairman and Clerk to sign.

Ms. Balk explained the purpose of the Indemnification Resolution and that it is set to expire in four years. Mr. Magoon outlined the need for broad protection from claims during the performance of duties for Commissioners and staff to remain in effect.

Passed unanimously on a motion by Commissioner Doubek with a second by Commissioner Neukirch

15. Grants Authorization Resolution No. 2009-05

Robert Ollislagers

Recommendation: Motion to adopt Resolution No. 2009-05 and authorize the Chairman and Clerk to sign.

Mr. Ollislagers stated Resolution No. 2009-05 will put the airport in a position to expedite the acceptance of grants needing a quick turnaround time. Mr. Magoon added there are times when it is difficult to get signatures from appropriate board members. Further, Mr. Ollislagers stated that the resolution applies to State and Federal Grants only and that the projects must be in the CIP; have budgeted funds; provide authority to Chair/Executive Director; and must be ratified at the next Board Meeting.

Passed unanimously on a motion by Commissioner Neukirch with a second by Commissioner Doubek

16. Year End 2008 Financial Reports

Roxana Hahn

Recommendation: Advisory

Ms. Hahn presented the year end results of operations as compared to the budget and noted specific items.

17. Fuel and Operations Report

Scott Storie

Recommendation: Advisory

Mr. Storie provided the following summary of the fuel and operations statistics for the month of January 2009.

- YTD Operations: Down 4.8% from 2008 at 319,593 operations
- YTD Fuel Totals: Down 10.2% from 2008 at 11,654,719 gal
- YTD Jet Fuel Totals: Down 10% from 2008 at 11,031,378 gal
- YTD Av Gas Totals: Down 13.8 % at 623,341 gal
- YTD Market Share for AvGas and Jet Fuel Combined: DjC: 59.2%; TAC Air: 22.9%; Signature: 15.8%; X-Jet: 1.9%; Heliplax: .1%.
- Monthly Operations: Down 6.5% at 19,461 operations
- Monthly Jet Fuel Sales: Down 21.5% at 815,473 gal
- Monthly AvGas Sales: Down 8.2% at 35,375 gal

Monthly Market Share for AvGas and Jet Fuel Combined: DjC: 53.7%; TAC Air: 21.2%; Signature: 21.2%; X-Jet: 3.9%; Heliplax: 0%.

Mr. Green reported the increase in noise complaints was due to an F-18 that did three "touch-and-gos" on Saturday, January 31st.

18. Noise Report / Part 150 update

Todd Green

Recommendation: Advisory

Mr. Green provided the following summary of the Noise statistics for the month of January 2009 and YTD totals:

- 567 total logged noise complaints with 57 households reporting;

❖ **Comments from Board or Staff**

Jim Dyer

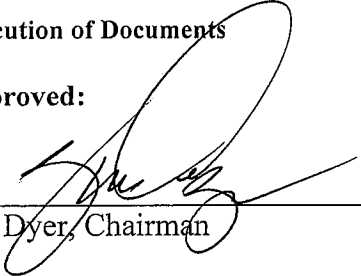
Commissioner Doubek announced comments for the Large Aircraft Security Program (LASP) are due by February 27th. He asked Mr. Olislagers what the affect of the NPRM will be on other airports. Mr. Olislagers responded that in addition to 273 reliever airports targeted by this NPRM, there are 43 identified airports that serve large charter aircraft on a scheduled basis included. Mr. Olislagers believes other airports will be added as TSA sees fit and the program will be expanded to include other aircraft.

The meeting adjourned at. 4:00 p.m.

Execution of Documents

Gwen Balk

Approved:



Jim Dyer, Chairman

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