
April 14, 2016

The Board of Commissioners of the Arapahoe County Public Airport Authority, Arapahoe County, Colorado, held a regular meeting open to the public at Centennial Airport, Control Tower / Administration Complex, 7800 South Peoria St., Englewood, Colorado, located within the County, on April 14, 2016 at 3:00 p.m.

The following members were present:
Commissioner Doubek, Chairman
Commissioner Bagnato
Commissioner Holen
Commissioner Sharpe

The following members were absent, but excused:
Commissioner Doty
Commissioner Huffman
Commissioner Seiber
Commissioner Weaver

Each Commissioner was notified of the date, time and place of the meeting and the purpose to which it was called. At least three (3) days prior to the date of the meeting, Public Meeting notices were posted at the Administration Buildings of Arapahoe County, Douglas County, Greenwood Village, City of Centennial; the courthouses in Arapahoe County and Douglas County; and at least three places on the Airport. At least 24 hours prior to the meeting, an agenda was posted on the Authority's website and in the window of the door at the base of the Control Tower/Administration Complex at 7800 South Peoria Street.

Call to Order & Pledge of Allegiance

Chairman Doubek called the meeting to order at 3:05 PM and recited the Pledge of Allegiance.

Public Comment

No public comment.

Amendments to the Agenda

No amendments to the agenda.

Next Meetings

- May 4, 2016 @ 6:30 p.m. – Noise Roundtable Meeting – Ramada Hotel and Suites
- May 12, 2016 @ 3:00 p.m. – Regular Board Meeting – Wright Brother's Room

CONSENT AGENDA

1. **Approve Minutes of March 10, 2016** **Gwen Balk**
Recommendation: Motion to approve the minutes of March 10, 2016 and to authorize the Chair to sign.
2. **Consent to Sublease on Parcel 50A-5** **Gwen Balk**
Recommendation: Motion to approve the Consent to Sublease on Parcel 50A-5 between 50A-5, LLC and Boom Technology, Inc. and authorize the Chair and Clerk to sign.
3. **Denver Air Support, Inc. – Third Amendment to Agreement Under Standards** **Gwen Balk**
Recommendation: Motion to approve the Third Amendment and authorize the Chair and Clerk to sign.
4. **Approval of Consent Agenda** **Robert Doubek**
Action: Approval of the Consent Agenda passed unanimously on a Motion by Commissioner Holen, seconded by Commissioner Bagnato and Commissioner Sharpe simultaneously.

BUSINESS AGENDA

5. **Items Moved to the Business Agenda** **Robert Doubek**
None
6. **Establish Jurisdiction to Proceed with Public Hearing** **Brian Magoon**
Recommendation: Advisory

Mr. Magoon advised that notice of the public hearing relating to an Application Under Standards for Commercial Aeronautical Activities by CD Pilot & Aircraft Management, LLC dba Precision Aircraft Management was published in the *Villager Newspaper* and the *Douglas County News-Press* on March 24, 2016; and that the Board had jurisdiction to proceed with the public hearing.

7. **Public Hearing on Application from CD Pilot & Aircraft Management, LLC** **Luke Skaflen**
dba Precision Aircraft Management to conduct Aircraft Management and Contract Pilot Services
Recommendation: Motion to approve CD Pilot and Aircraft Management, LLC dba Precision Aircraft Management application and authorize the Chairman and Clerk to sign the associated 10-year Agreement Under Standards (AUS).

Mr. Skaflen presented details about CD Pilot and Aircraft Management, LLC dba Precision Aircraft Management as noted in the Application for Commercial Aeronautical Activities. Commissioner Doubek asked questions of Chris Dole, owner, regarding the aircraft he manages and noise abatement. Mr. Dole responded he currently manages a PC12 and Citation XL, soon will be adding a Gulfstream G200, and is familiar with the Centennial noise abatement guidelines. Mr. Dole also clarified that all operations are Part 91 and on a question from Commissioner Sharpe, explained that his services are similar to hiring a property management company to oversee a building that you own. Gwen Balk stepped up to clarify that aircraft owners are able to operate/maintain their aircraft with their own employees without applying for an Agreement Under Standards (AUS); however, Precision Aircraft Management is acting as a contractor so they do have to apply.

Commissioner Holen moved to approve the application for CD Pilot and Aircraft Management, LLC dba Precision Aircraft Management, Commissioner Bagnato seconded, motion carried.

REPORTS

8. **Fuel and Operations Report for March 2016** **Marissa Jones-Flaget**
Recommendation: Advisory

Ms. Jones-Flaget presented:

- YTD Operations March: Down 11.6% from 2015 at 25,783
- Monthly Fuel Totals: Down 3.6% from 2015 at 1,140,485
- Monthly AvGas Sales March: Down 31.8% from 2015 at 37,094
- Monthly Jet Fuel Sales March: Down 2.3% from 2015 at 1,103,391
- Monthly Market Share for AvGas and Jet Fuel Combined March: DjC: 38.2%; TAC Air: 30.3%; Signature: 21.1%; X-Jet: 10.2%; Heliplax: .1%

Commissioner Sharpe mentioned the market share report does not mean much to her without seeing the changes throughout the year. Robert Olislagers said staff will look into a different presentation of the data, possibly including a trend line.

9. **Noise Update** **Aaron Repp**
Recommendation: Advisory

Mr. Repp presented statistics on the March 2016 noise complaints. He stated the following:

- Year-to-date complaints are at 2369
- The March total was 736 complaints from 31 households
- 621 complaints came from Highlands Ranch, comprising 84%
- There were 664 day and 72 night time complaints
- The top 5 households comprise 92% of complaints & the top household has totaled 2041 complaints YTD
- Approximately 2.8% of aircraft operations receive a complaint
- Complaints on jet traffic surpassed props this month

Mr. Repp also mentioned that the “nighttime” hours were changed this month to reflect the hours the FAA recognizes (10pm-7am), which added an extra hour to night complaints and did raise the numbers. He also explained the added trend line showing the number of complaints with the top household removed was a request from the Noise Roundtable at the 4/6/16 meeting. Commissioner Sharpe asked about the switch from prop to jet complaints. Mr. Repp explained that, even with the top complainant removed from the data, the previous two months saw more prop complaints. He also noted the second top household primarily complains about jet traffic. Mr. Olislagers interjected that since March saw a decrease in prop activity of 31% from last year (most likely due to weather events), that could also affect the change. To close the report, Mr. Repp presented the new track density map, which will be updated and presented quarterly.

10. First Quarter of 2016 Land Use Referrals

Aaron Repp

Recommendation: Advisory

Mr. Repp also presented the following information on the First Quarter Land Use Referrals:

- There were 19 referrals.
- Five referrals included a residential component.
- ACPAA opposed 5 referrals due to the close proximity to the airport or incompatible land use for the project.
- The Cottonwoods Highland development of 56 single-family homes was opposed due to it being part of a larger project that the Airport will continue to uniformly oppose. A 7 day noise study was requested for the area.

Discussion took place on the Compark Village Performing Arts Charter School due to its close proximity to the airport. Commissioner Bagnato inquired to the likelihood of acceptance of the opposed referral to which Mr. Repp said he has not heard an outcome, but the project is receiving opposition from several angles and is already well behind the construction schedule.

11. Centennial Airport Community Noise Roundtable Update

Jim Dawkins

Recommendation: Advisory

Jim Dawkins presented the following information from the CACNR meeting on 4/6/16:

- There was a lot of discussion on the number one complainant and how to handle the skewed data. Mr. Dawkins said the new trend line was very positive.
- There was discussion from the UC Davis Noise Symposium attendees with many positive notes about Colorado accepting community involvement prior to implementing NexGen.

Discussion then took place regarding the number one complainant, his lack of cooperation regarding a noise monitor at his home, and the overall noise issues caused by life in the Denver area. Commissioner Doubek added that he is very proud of the work Centennial has done regarding the number of complaints compared to the prior year, which is evident now that the numbers are not being skewed by one household.

12. Office Relocation Report

Robert Olsislagers

Recommendation: Advisory

Mr. Olsislagers described the need for a new office location for airport staff due to the growth that has occurred. He explained that staff began the search for a new location by looking at 13 possible sites, which was whittled down to the two best candidates. Of the two, he said staff has determined building a new office on the northwest corner of the main parking lot would be the best option since the Airport already owns the property and it would not inhibit line-of-site for the tower, among many other reasons. Mr. Olsislagers laid out the steps staff will be following to move forward with a new location and noted each notable landmark would include receiving approval from the Board. A few of the aspects Mr. Olsislagers and staff agreed to investigate with the new building are as follows: office space, crew rest area, EOC, proximity to flight line, covered vehicle parking, customer parking, Board/conference space, retail space, and LEED certification. Discussion took place on constructing a building for future growth and making it a place that excites the public about the airport and flying. Commissioner Sharpe reiterated the importance of Board approval throughout the entire process and before additional money is spent on architecture. Mr. Olsislagers confirmed that staff would bring each major step before the board before proceeding.

13. Legislative Report

Robert Olsislagers

Recommendation: Advisory

Mr. Olsislagers said the Senate had wrapped up their meeting late this morning and voted 94-4 to end debate. He said Congress wants to show they can still pass legislation, and tacked on many new security requirements, after the attacks in Brussels. After the vote, the bill will go back to the House, which will probably still see opposition due to the push for ATC privatization; however, he believes leadership will push for the 18-month extension without that portion. Mr. Olsislagers was also happy to report that Senator Gardner spoke very highly about Centennial Airport.

Public Comment

No public comment.

Comments from Board or Staff

No comment.

Adjournment

The meeting adjourned at 4:01 p.m.

Robert Doubek

Execution of Documents

Gwen Balk

Approved:



Robert Doubek, Chairman