
April 13, 2017

The Board of Commissioners of the Arapahoe County Public Airport Authority, Arapahoe County, Colorado, held a regular meeting open to the public at Centennial Airport, Control Tower / Administration Complex, 7800 South Peoria St., Englewood, Colorado, located within the County, on April 13, 2017 at 3:00 p.m.

The following members were present:
Commissioner Doubek, Chairman
Commissioner Bagnato
Commissioner Holen
Commissioner Baker
Commissioner Sharpe
Commissioner Huffman

The following members were absent, but excused:
Commissioner Sieber
Commissioner Weaver

Each Commissioner was notified of the date, time and place of the meeting and the purpose to which it was called. At least three (3) days prior to the date of the meeting, Public Meeting notices were posted at the Administration Buildings of Arapahoe County, Douglas County, Greenwood Village, City of Centennial; the courthouses in Arapahoe County and Douglas County; and at least three places on the Airport. At least 24 hours prior to the meeting, an agenda was posted on the Authority's website and in the window of the door at the base of the Control Tower/Administration Complex at 7800 South Peoria Street.

Call to Order & Pledge of Allegiance

Chairman Doubek called the meeting to order at 3:02 PM and recited the Pledge of Allegiance. He then introduced and welcomed Kimberly Bruetsch, the new Airport Counsel.

Public Comment

No public comment.

Amendments to the Agenda

No amendments to the Agenda.

Next Meetings

- May 03, 2017 @ 6:30 p.m. – Noise Roundtable Meeting – Ramada Hotel and Suites
- May 11, 2017 @ 3:00 p.m. – Regular Board Meeting – Wright Brother's Room

CONSENT AGENDA

- 1. Approve Minutes of April 13, 2017** **Gwen Balk**
Recommendation: Motion to approve the minutes of March 09, 2017 and authorize the Chair to sign.
- 2. January 2017 Financial Reports** **Roxana Hahn**
Recommendation: Advisory
- 3. Ratification of First Quarter 2017 Expenditures** **Roxana Hahn**
Recommendation: Motion to ratify First Quarter 2017 Expenditures in the amount of \$1,133,419.86.
- 4. Approval of Consent Agenda** **Robert Doubek**
Action: Approval of the Consent Agenda passed unanimously on a Motion by Commissioner Holen, seconded by Commissioner Bagnato.

BUSINESS AGENDA

- 5. Items Moved to the Business Agenda** **Robert Doubek**
None
- 6. Establish Jurisdiction to Proceed with Public Hearing** **Kimberly Bruetsch**
Recommendation: Advisory

Ms. Bruetsch stated the Board has jurisdiction to proceed with the Public Hearings. She further advised there are two items on the Agenda and notice of the hearings were published in the *Villager Newspaper* and *Douglas County NewsPress* on March 30, 2017.

7. Public Hearing on Application from Constant Aviation, LLC to conduct Mobile Aircraft Maintenance activities under Part 3 Section (11) of Centennial Airport's Minimum Standards for Commercial Aeronautical Activities

Recommendation: Motion to approve the Constant Aviation, LLC application and authorize the Chairman and Clerk to sign the associated 10-year Agreement Under Standards. **Luke Skaflen**

Mr. Skaflen provided details on Constant Aviation, LLC (The "Applicant"). The AOG (Aircraft on Ground) Director for the Midwest region, Mark Singer, was present to answer any questions. Mr. Skaflen explained The Applicant's proposed activity is Mobile Aircraft Maintenance and will be limited to the Signature Flight Support leasehold, but is also in communication with TAC Air. He further explained that The Applicant has a Part 145 Certificate and will be on call 24/7.

Mr. Singer fielded questions from the Board about the Applicant's activities.

Commissioner Huffman was curious if there are any restrictions on how many tenants Centennial Airport can accept that offer the same services. Mr. Skaflen responded that if they meet the Minimum Standards, everyone is welcome. Mr. Olislagers added that the airport is a competitive environment.

Commissioner Sharpe inquired if operating out of a mobile unit would bring more traffic into Centennial Airport.

Chairman Doubek opened the meeting to Public Comment.

Larry Ulrich from Denver jetCenter responded to Commissioner Sharpe's inquiry about how a mobile unit affects Centennial Airport. He explained that there are over 1,000 based aircraft at APA and they constantly require maintenance. He further explained that mobile units have the ability to go to other locations based on customer's needs so it would be more of an outreach as opposed to attracting more aircraft.

Chairman Doubek then closed this portion of the Public Hearing.

Upon a motion by Commissioner Holen to approve the Constant Aviation, LLC application and a second by Commissioner Baker, the motion passed unanimously.

8. Public Hearing on Application from Peak Avionics, LLC to conduct Mobile Aircraft Support Service (Avionics Installation and Troubleshooting) activities under Part 3 Section (11) of Centennial Airport's Minimum Standards for Commercial Aeronautical Activities.

Recommendation: Motion to conditionally approve the Peak Avionics, LLC application and authorize the Chairman and Clerk to sign the associated 10-year Agreement Under Standards subject to satisfactory evidence that the insurance under the quote has been bound.

Mr. Skaflen provided details on Peak Avionics, LLC (The "Applicant") and the experience and background of Tom Olmstead, Owner of Peak Avionics, who was present to answer any questions. Mr. Skaflen explained The Applicant's proposed activity is Mobile Aircraft Support Service (Avionics Installation and Troubleshooting) and it will be operating on TAC Air and Denver jetCenter leaseholds.

Commissioner Sharpe asked Mr. Olmstead to explain to the Board a little more about his business and why he will be successful. Mr. Olmstead responded that due to the high level of traffic at Centennial Airport, there is a need for AOG maintenance. He further explained that he believes there will be sufficient demand for ADS-B installations and troubleshooting because of the FAA mandate that all aircraft must have ADS-B by 1/1/2020.

Chairman Doubek opened the meeting to Public Comment.

There were no comments from the public.

Commissioner Doubek closed the Public Hearing.

The motion to approve the Peak Avionics, LLC application subject to satisfactory evidence that the insurance under the quote has been bound passed unanimously on a motion by Commissioner Sharpe, and a second by Commissioner Baker.

REPORTS

9. Fuel and Operations Report for March 2017

Jay Privitere

Recommendation: Advisory

Mr. Privitere stated the following:

- Monthly Operations March: Up 1.6% from 2016 at 26,195
- Monthly Fuel Totals March: Up 1.5% from 2016 at 1,157,317
- Monthly Jet Fuel Sales March: Up 1.2% from 2016 at 1,116,608
- Monthly AvGas Sales March: Up 9.7% from 2016 at 40,709
- 2017 YTD Operations: Down 8.9% from 2016 at 68,059
- 2017 YTD Fuel Totals: Down .3% from 2016 at 3,373,340
- Monthly Market Share for AvGas and Jet Fuel Combined March: DJC: 33.3%; TAC Air: 35.3%; Signature: 22.62%; X-Jet: 8.7%; Heliplax: .1%

10. First Quarter of 2017 Land Use Referrals

Dylan Heberlein

Recommendation: Advisory

Mr. Heberlein reported the following:

- There was a record of 36 land use referrals.
- 2 were opposed by the airport.
 - o Cottonwood Highlands – 125 single family homes that fall within the restricted development area and buffer zone of Centennial Airport Land Use Guidelines.
 - o Compark Village South – 120 single family homes and 70 duplexes that fall within the restricted development area and buffer zone of Centennial Airport Land Use Guidelines.

Mr. Heberlein noted that the airport did not receive a referral this quarter for Inverness filing, a 252 apartment complex that falls within the restricted development area and buffer zone of Centennial Airport Land Use Guidelines, but the airport has filed an injunction with Douglas County for this development. He further noted that another proposal for three story condominiums under the approach path for Runway 10 was recently taken off the table.

Mr. Heberlein and Mr. Olislagers fielded questions from the Board and a discussion took place about the lack of information disseminated to potential home buyers near Centennial Airport.

11. Noise Update

Dylan Heberlein

Recommendation: Advisory

Mr. Heberlein presented statistics on the March 2017 noise complaints. He stated the following:

- There were 970 complaints from 39 households.
- With the top household removed, there were 463 complaints.
- Year-to-Date there are 2,789 complaints from 74 households.
- With the top household removed, there were 1,097 year-to-date complaints.
- There were 890 daytime complaints.
- There were 80 nighttime complaints.
- The Top 5 households comprise 87% of year-to-date complaints.
- The Top 1 household comprises 61%.
- Props led complaints by aircraft with 51% and Departures led operations type by 46%.
- A better mix of warmer and cooler temperatures in the month of March led to 47% south flow and 41% north flow in traffic.

12. Centennial Airport Community Noise Roundtable Update

Andrea Suhaka

Recommendation: Advisory

Ms. Suhaka reported the following notes from the April 05, 2017 Roundtable meeting:

- The new website for the CACNR will be operational shortly.

- Fly Quiet – The new noise brochure has been approved.
- Metroplex – Denver Metroplex Community Outreach meetings are still taking place. Ms. Suhaka expressed her concern about the impact of the new procedure of directing pilots to Longmont and down the foothills on approach to APA.

13. Legislative Report

Robert Olislagers

Recommendation: Advisory

Mr. Olislagers reported the following:

- President Trump has proposed deep cuts in the Transportation budget, including privatizing ATC. The current budget expires at the end of September 2017.
- HB17-1103(tax exemption for vintage aircraft), and HB17-1212(CO license plate) have passed while HB17-1242(fuel excise tax increase) was introduced and SB17-235(seaplane/floatplane) was defeated.
- That he went to the Denver Metroplex Community Outreach meeting in Green Valley Ranch where the FAA had multiple charts displaying the new high altitude routes. He stated three concerns he has about Metroplex which include: fuel consumption and CO2 emissions, the construction of new homes, and safety concerns in the VFR corridor. He further stated that with this new route, individuals who have not experienced aircraft fly over their home in the past would start to have a constant flow of traffic which will ultimately increase the amount of noise complaints.

Public Comment

No public comment.

Comments from Board or Staff

Commissioner Sharpe thanked Mr. Olislagers and the FBOs at Centennial Airport for the Arapahoe County Mayor and Commissioners Youth Awards Program ceremony held on April 12, 2017 which raised money for high school seniors serving as positive role models in their community.

Mr. Olislagers also thanked all the FBOs who donated to raise money for the youth award program and to Mayo Aviation for providing their hangar to hold the event.

Mr. Olislagers recognized Mr. Magoon, Airport Counsel, for his 34 years of service and invited everyone to the reception following the Board Meeting to celebrate.

Adjournment

The meeting was adjourned at 4:20 PM.

Robert Doubek

Execution of Documents

Gwen Balk

Approved:



Robert Doubek, Chairman