

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF  
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND  
RECORD OF ACTION**

**February 11, 2021**

**FROM:** Gwen C. Balk, Director – Administration

**SUBJECT:** 30-day Notice of Proposed Revisions to ACPAA By-Laws

**RECOMMENDATION:** Advisory

**BACKGROUND:** On 12/10/20, the Voting Members of the Board were provided a 30-day notice of proposed revisions to its By-Laws and that such revisions will require an affirmative vote of 4/5ths of the Voting Members at the 2/11/21 Board meeting.

The proposed 3 revisions as outlined on the attached red-lined copy of the proposed By-Laws are summarized below:

1. Under Article I, page 1 – will change the principal address of Authority to its new location at 7565 South Peoria Street.
2. Under Article III, Section 5, page 2 – will change the notice of meetings section to comply with CRS 24-6-402(2) which permits website posting only vs. physical posting in various locations.
3. Under Article III, Section 6, page 3 – will change \$10,000 to \$50,000 so the amount agrees with Article VI on Contracts, pages 5-6. Apparently, we missed this update to this Section 6 in 2004 when the State increased the Airport Authority purchasing threshold from \$10,000 to \$50,000.

For the record, staff has not received any comments, amendments, or revisions from the Voting Members; therefore, Staff recommends approval of the attached revised By-laws.

**FINANCIAL DATA:** Not applicable.

**REVIEW BY OTHERS:** Robert Olislagers, Kimberly Bruetsch

**PRESENTERS:** Gwen Balk

---

Action of the Board of Commissioners

	1 <sup>st</sup>	2 <sup>nd</sup>	YES	NO	ABSTAIN
Bagnato	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Baker	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Holen	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>