

**REPORT/ RECOMMENDATION TO THE BOARD OF COMMISSIONERS OF  
ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY AND  
RECORD OF ACTION**

**June 17, 2021**

**FROM:** Robert Olislagers, CEO

**SUBJECT:** US Customs & Border Patrol Memorandum of Agreement

**RECOMMENDATION:** Motion to Ratify the Memorandum of Agreement with the US Customs and Border Patrol for IT Equipment and Maintenance in the amount of \$13,590.26 and Authorize the Executive Director/CEO to sign.

**BACKGROUND:** Centennial Airport is an International Airport with 24/7 US Customs and Border Patrol services. Centennial Airport is a "user fee" based Port of Entry, and as such, the cost for services are estimated annually and passed on the users of the system. In addition to salaries and overtime, the airport must also foot the bill for IT end telephony equipment including maintenance. Due to the proprietary and classified nature of the system, CBP handles all procurement internally and the airport has no choice or say in the final amount. While the amount is in excess of the \$50,000 procurement limit requiring RFPs and at least three qualified bids, the proprietary nature precluded any deviation.

On May 15<sup>th</sup>, staff was given a deadline to finalize the agreement by May 26, 2021 to sign the documents and submit those to the CBP, which was after the May board meeting and before the June meeting.

**FINANCIAL DATA:** NA

**REVIEW BY OTHERS:** R. Olislagers, Gwen Balk, Roxy Hahn

**PRESENTERS:** Robert Olislagers

Action of the Board of Commissioners

	1 <sup>st</sup>	2 <sup>nd</sup>	YES	NO	ABS
Bagnato	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Baker	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Doubek	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Holen	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sharpe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**PRELIMINARY WEB DOCUMENT**