

April 8, 2021

The Board of Commissioners of the Arapahoe County Public Airport Authority, Arapahoe County, Colorado, held a regular meeting open to the public at Centennial Airport Administration Complex, 7565 South Peoria St., Englewood, Colorado, located within the County, on April 8, 2021 at 3:00 p.m.

The following members were present:  
Commissioner Sharpe, Chair  
Commissioner Bagnato  
Commissioner Baker  
Commissioner Doubek  
Commissioner Holen  
Commissioner Huffman  
Commissioner Laydon

The following members were absent, but excused:  
Commissioner Sieber

Each Commissioner was notified of the date, time and place of the meeting and the purpose to which it was called. At least three (3) days prior to the date of the meeting, Public Meeting notices were posted at the Administration Buildings of Arapahoe County, Douglas County, Greenwood Village, City of Centennial; the courthouses in Arapahoe County and Douglas County; and at least three places on the Airport. At least 24 hours prior to the meeting, an agenda was posted on the Authority's website and in the window of the door at the base of the Control Tower/Administration Complex at 7565 South Peoria Street.

Please note that due to the Governor's order related to the COVID-19 pandemic and restrictions on public gatherings, this public meeting was held through video and web conferencing software options for the Board members, staff, and public.

**Call to Order & Pledge of Allegiance**

Chair Sharpe called the meeting to order at 3:00 p.m. and recited the Pledge of Alliance.

**Public Comment**

No public comment.

**Amendments to the Agenda**

No Amendments to the Agenda.

**Next Meetings**

- May 5, 2021 @ 6:30 p.m. – Noise Roundtable Meeting – Wright Brother's Room, Hybrid/Virtual
- May 13, 2021 @ 3:00 p.m. – Regular Board Meeting – Wright Brother's Room, Hybrid/Virtual

**CONSENT AGENDA**

- 1. Approve Minutes of March 11, 2021** **Gwen Balk**  
*Recommendation:* Motion to approve the minutes of March 11, 2021 and authorize the Chair to sign.
- 2. International Jet – Reapplication Under Minimum Standards** **Luke Skaflen**  
*Recommendation:* Motion to approve the reapplication from International Jet Aviation Services, Inc. to conduct Aircraft Charter and authorize the Chair and Clerk to sign the associated 10-year Agreement Under Standards.
- 3. 1<sup>st</sup> Quarter 2019 Ratification of Expenditures** **Roxana Hahn**  
*Recommendation:* Motion to ratify First Quarter 2021 Expenditures in the amount of \$1,011,859.50.
- 4. January 2021 Financial Reports** **Roxana Hahn**  
*Recommendation:* Advisory.
- 5. Approval of Consent Agenda** **Chair Sharpe**  
*Recommendation:* Approval of the Consent Agenda

Commissioner Holen made a motion to pass the Consent Agenda; the motion was seconded by Commissioner Bagnato and passed unanimously.

**BUSINESS AGENDA**

- 6. Items Moved to the Business Agenda** **Chair Sharpe**  
None.
- 7. Status Update on Metroplex and the Hotel** **Robert Olislagers/Kimberly Bruetsch**  
*Recommendation:* Informational Only

Before Mr. Olsislagers and Ms. Bruetsch provided updates regarding MetroPlex and the Hotel status, Mr. Olsislagers answered some questions that Mr. Huffman had regarding the January Financial Reports on the consent agenda. Ms. Bruetsch advised the Board that the petition for the FAA briefing was completed and that court was set for May 6<sup>th</sup> and is currently scheduled to be done remotely and that all the counsels involved from the different municipalities will be able to be involved. She went on to advise that following the court hearing they will go ahead and issue some type of written determination. Mr. Olsislagers stated that this case will be interesting because the other municipalities brought up concerns that the courts have not wanted to listen to due to timing issues. With no questions about Metroplex, Mr. Olsislagers went on to advise the Board that the receiver has recommended three applicants for the hotel and that they will be presenting their proposals at the June 17<sup>th</sup> meeting. The Board will receive the proposals prior to the that June 17<sup>th</sup> meeting for review. Mr. Olsislagers stated that he was currently working with an individual who has extensive hotel experience to develop a questionnaire for the Board to use as they review the proposals; it will be an objective fair scoring system. He encouraged the Board to develop their own lists of questions as well. The receiver did inform Mr. Olsislagers that while the airport's concern is to find a responsible operator with good credentials, its his concern to find the highest offer because that is a requirement of the Court and a concern from the investment side. Commissioners Bagnato, Huffman, and Holen asked questions regarding different aspects and criteria about the hotel; both Mr. Olsislagers and Ms. Bruetsch responded.

## REPORTS

### 8. Fuel and Operations Report for March 2021

Kristin Pollien

*Recommendation: Advisory*

Mrs. Pollien presented the following information:

- Monthly Operations March Down 10.1 % from 2020 at 23, 910
- 2021 YTD Operations: Down 15.4 % from 2020 at 67,052
- Monthly Fuel Totals March: Up 44% from 2020 at 1,299,070
- 2021 YTD Fuel Totals: Up 8.8 % from 2020 at 3,552,333
- Monthly Jet Fuel Sales March: Up 46 % from 2020 at 1,253,230
- Monthly Avgas Sales March: Up 1 % from 2020 at 45,840
- Monthly Market Share for fuel sales for March: DJC: 34.9 %; TAC Air: 28.7 %; Signature: 26.7 %; Modern 9.5 %; Heliplex: .2%

### 9. 1<sup>st</sup> Quarter of 2021 Land Use Referrals

Rachel Keller

*Recommendation: Advisory*

Ms. Keller reported the following:

- Received a total of 8 referrals during January 2021 through March 2021.
- 1 was approved as submitted.
- 7 were subject to comments, and none were not recommended.

Commissioner Huffman asked if there was any news about the development right off 17R. Ms. Keller responded that she has not heard from Meridian at all and that as far as she last knew, they were still planning on developing regardless.

### 10. Centennial Airport Community Noise Roundtable Update

Melissa Coudeyras (City of Castle Pines)

*Recommendation: Advisory*

Mrs. Coudeyras reported on the following for the noise roundtable:

- The roundtable meeting received public comment from four residents located in the areas of Aurora, Greenwood Village, Castle Pines and Elizabeth;
- The drafted CACNR response to the FAA's Neighborhood Environmental Survey (NES) was approved for submission;
- CACNR Workplan Phase II was presented, and the Industry Engagement item was given priority. The Fly Quiet Committee will focus on the Industry Engagement with the flight schools;
- The May CACNR meeting will be a hybrid virtual/in-person meeting at the new Administration Building. Members of the roundtable will be in person while the public will remain virtual;
- Highlands Ranch Metro District is pursuing becoming a member of the roundtable and they will vote on the membership at their April Board meeting;
- A new complaint reporting system.

Chair Sharpe asked how many cities and counties are involved with the roundtable. Mrs. Coudeyras replied that she thought maybe 15 to 20, but they have a good representation; she stated that although Highlands Ranch is part of Douglas county, due to the increase of noise over their area they have shown interest in wanting to become part of the Roundtable. Mr. Olsislagers replied that there are nine

cities and counties not including the City and County of Denver, but also several organizations from the FAA, the Division of Aeronautics, etc. so more of a number north of twenty. Commissioners Holen and Laydon thanked Mrs. Coudeyras and the Roundtable along with Robert and staff for being on top of the noise complaints. Chair Sharpe also thank Commissioner Laydon for their discussion and advised she had talked to Mr. Olislagers and Commissioner Huffman about getting together about the complaints and the noise with the flight schools.

**11. Legislative Report**

**Robert Olislagers**

*Recommendation:* Advisory

Mr. Olislagers advised that last week, the Administration released the American Jobs Plan – a \$2.3 trillion infrastructure proposal that calls for \$25 billion to upgrade our nation’s aviation system, billions more for transportation and infrastructure projects, and funding for a broad list of other initiatives. He also stated that the specific plan includes \$10 billion towards the Airport Improvement Program; \$10 billion would be designated for “airport terminal renovation grants” and \$5 billion is proposed for “FAA National Airspace System Facilities.” The American Jobs Plan faces stiff opposition, and it remains to be seen what a final bill will look like, and how the Administration plans to get it across the finish line.

**Public Comment**

No public comment.

**Comments from Board or Staff**

Mr. Olislagers informed the Board that Governor Polis was down at Aero Colorado hangar for the 2021 Wildfire kickoff briefing. He advised that during the briefing, it was stated that last year Colorado had 78 more fire days than an average year. A special Fire Hawk designed for the Colorado Wildfire and Control Division was going to be stationed at Centennial Airport. This aircraft will have infrared to help fire crews fight fires throughout the night. Chair Sharpe provided an update regarding the mask mandate and that while the dial was planning on being taken away, Arapahoe County will keep the mask mandate until at least May 16<sup>th</sup>.

**Adjournment**

**Chair Sharpe**

The meeting was adjourned at 3:50 p.m.

**Execution of Documents**

**Gwen Balk**

**Approved:**

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Nancy N. Sharpe, Chair